



Executive Office
P.O. Box 942701
Sacramento, CA 94229-2701
Telecommunications Device for the Deaf - (916) 795-3240
(916) 795-3822, FAX (916) 795-2761

September 20, 2004

AGENDA ITEM 7

TO: MEMBERS OF THE BENEFITS AND PROGRAM ADMINISTRATION COMMITTEE

- I. SUBJECT:** Proposed 2006 Benefits and Program Administration Committee Meeting Schedule
- II. PROGRAM:** Administration
- III. RECOMMENDATION:** Staff recommends approval of the Benefits and Program Administration Committee meeting schedule.

IV. ANALYSIS:

Attached for the Committee's consideration are the proposed meeting dates for calendar year 2006.

In 1994, the Board agreed not to schedule meetings in the month of July for each calendar year. The Board approved one out-of-town meeting, to be held in Southern California, for each calendar year beginning in 1996. At this time, however, the out-of-town meeting for calendar year 2006 has not been scheduled. In recent years the Board has agreed not to schedule meetings in the month of January.

V. STRATEGIC PLAN:

This item is not a specific product of the Strategic Plan, but is part of Member and Benefit Services' regular and ongoing workload.

VI. RESULTS/COSTS:

None.

A handwritten signature in blue ink, appearing to read "Kathie Vaughn", is written over a horizontal line.

Kathie Vaughn
Assistant Executive Officer
Member and Benefit Services Branch

Attachment